



Authority Board Meeting **MINUTES**

MEETING DATE:	Wednesday, November 17, 2021	
MINUTES PREPARED BY:	Tarienne Grover	
MEMBERS PRESENT:	STAFF PRESENT:	MEMBERS ABSENT:
Teresa Gerringer, Chair	Colin Clarke	Amy Worth, Ex-Officio Rep.
Chris Kelley, Vice Chair	Peter Engel	
Newell Arnerich, Commissioner	Tarienne Grover	
Tom Butt, Commissioner	Timothy Haile	
Federal Glover, Commissioner	Jack Hall	
Loella Haskew, Commissioner	John Hoang	
Dave Hudson, Commissioner	Stephanie Hu	
Karen Mitchoff, Commissioner	Brian Kelleher	
Carlyn Obringer, Commissioner Alt.	Matt Kelly	
Lamar Thorpe, Commissioner	Hisham Noeimi	
Holland White, Commissioner	Ivan Ramirez	
Debra Allen, Ex-Officio Rep.	Sherri Sylva	
Mark Foley, Ex-Officio Rep. Alt.	Linsey Willis	
Maureen Powers, Ex-Officio Rep.	David McCray, Legal Counsel	

1. **CONVENE MEETING:** *Teresa Gerringer, Chair*

DISCUSSION: *Chair Gerringer* convened the meeting at 6:00 PM. *Commissioner Noack* was absent; *Commissioner Obringer* attended on her behalf. *Commissioner Glover* arrived at 6:01 PM and *Commissioner Hudson* and *Rep. Allen* had not yet arrived. *Rep. Alt. Foley* was present on behalf of *Rep. Allen*.

Chair Gerringer announced that Regular Agenda Item 9A was being pulled from discussion and removed from the agenda by Authority staff.

2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENT:** Members of the public are invited to address the Authority regarding any item that is not listed on the agenda. Please refer to the Teleconferencing Special Notice for Public Comment guidelines.

DISCUSSION: There were no public comments on items not on the agenda.

4. **PRESENTATIONS**

CONSENT CALENDAR

ACTION: Commissioner Haskew moved to approve the consent calendar, seconded by Vice Chair Kelley. The motion was adopted by unanimous vote of the commissioners present, unless otherwise noted.

Noes-None

Absent-Commissioner Hudson

Abstain-None

DISCUSSION: Rep. Allen arrived at 6:05 PM. Rep. Alt. Foley attended on her behalf from 6:00 PM – 6:05 PM.

5. APPROVAL OF MINUTES

- A. Authority Board Minutes of October 20, 2021

6. Administration & Projects Committee - Consent:

- A. Accept Monthly Accounts Payable Invoice Report for September 2021

Recommendation: Staff seeks acceptance of the monthly accounts payable invoice report for September 2021.

- B. Accept Internal Accounting Report for the Twelve Months Ended June 30, 2021

Recommendation: Staff seeks acceptance of the internal accounting report for the twelve months ended June 30, 2021.

- C. Accept Quarterly Sales Tax Revenue Report for the Period Ended June 30, 2021

Recommendation: Staff seeks acceptance of the quarterly sales tax revenue report for the period ended June 30, 2021.

- D. Accept Quarterly Cash and Investment Report for the Period Ended September 30, 2021

Recommendation: Staff seeks acceptance of the quarterly cash and investment report for the period ended September 30, 2021.

- E. Listing of Contract Change Orders (CCOs) Greater than \$25,000 for Contracts Less than \$15 Million, and Greater than \$50,000 for Contracts Greater than \$15 Million

Recommendation: This is an informational item only; no staff recommendation at this time.

- F.** Select Firms and Jurisdictions for Measure J Compliance Audits for Fiscal Year 2020-21

Recommendation: Staff seeks acceptance of the three recipients of Measure J funds selected for a Compliance Audit and to proceed with reviewing the Compliance Audit requirements with the firms and agencies selected.

- G.** *Innovate 680* (Project 8009):

- 1.** Strategic Development (Project 8009.01) – Authorization to Execute Amendment No. 2 to Agreement No. 527 with DKS Associates (DKS) for Program Support, Traffic Demand Modeling, and Traffic Operations Analysis Services

Recommendation: Staff seeks authorization for the Chair to execute Amendment No. 2 to Agreement No. 527 with DKS in the amount of \$660,800, which includes \$170,000 in contingency, for a new total agreement value of \$2,485,800, to provide additional program support, traffic demand modeling, and traffic operations analysis services, and to allow the Executive Director or designee to make any non-substantive changes to the language.

- 2.** NEW ITEM: Coordinated Adaptive Ramp Metering (Project 8009.06) – Authorization to Execute Cooperative Agreement No. 90.80.07 with the California Department of Transportation (Caltrans) for Project Approval and Environmental Document (PA&ED) Oversight Services

Recommendation: Staff seeks authorization for the Chair to execute Cooperative Agreement No. 90.80.07 with Caltrans to provide PA&ED oversight services, and to allow the Executive Director or designee to make any non-substantive changes to the language.

- H.** City of El Cerrito (City) – Approval of Reprogramming of One Bay Area Grant Cycle 2 (OBAG2) Funding

Recommendation: Staff seeks approval for the City to reprogram OBAG2 project savings in the amount of \$120,308.31 from the Carlson Boulevard/Central Avenue Pavement Rehabilitation project to the El Cerrito del Norte Transit-Oriented Development Complete Streets Improvements project.

- I.** Legislative Update

Recommendation: Staff will provide an update on legislation, along with addressing any questions that may arise. The Authority may take action on any item presented in the attachment or any State or Federal legislation pertaining to the Authority's legislative program.

- J. NEW ITEM: Consideration to Continue Conducting Remote Teleconferencing Meetings of the Legislative Bodies of the Authority Pursuant to Assembly Bill (AB) 361

Recommendation: Staff seeks approval to proclaim a local emergency, ratify the proclamation of a State of Emergency, and authorize the continuation of conducting remote teleconference meetings of the legislative bodies of the Authority for the period of December 2021 pursuant to the Brown Act provisions under AB 361.

- K. NEW ITEM: Authorization to Execute Amendment No. 2 to Agreement No. 489 with Tai Ginsberg & Associates, LLC for Federal Advocacy Services

Recommendation: Staff seeks authorization for the Chair to execute Amendment No. 2 to Agreement No. 489 with Tai Ginsberg & Associates, LLC in the amount of \$6,000 per month (\$72,000/year), with an additional \$3,500 per year available for pre-approved travel expenses, for a new total agreement value of \$371,500, to provide federal advocacy services, and to allow the Executive Director or designee to make any non-substantive changes to the language. This amendment will extend the agreement termination date from December 31, 2021 to January 1, 2024.

7. Planning Committee - Consent:

- A. Approval of City of Martinez Calendar Years 2018 and 2019 Measure J Growth Management Program (GMP) Compliance Checklist

Recommendation: Staff seeks approval of the City of Martinez GMP Checklist and payment of \$592,641 in Fiscal Year (FY) 2019-20 Local Street Maintenance and Improvement funds, to the City of Martinez, with a second (off-year) payment of FY 2020-21 funds on the one-year anniversary of the first payment.

- B. Approval of City of Clayton Calendar Years 2018 and 2019 Measure J Growth Management Program (GMP) Compliance Checklist

Recommendation: Staff seeks approval of the City of Clayton GMP Checklist and payment of \$267,078 in Fiscal Year (FY) 2019-20 Local Street Maintenance and Improvement funds, to the City of Clayton, with a second (off-year) payment of FY 2020-21 funds on the one-year anniversary of the first payment.

- C. City of El Cerrito (City) – El Cerrito del Norte Transit-Oriented Development (TOD) Complete Streets Improvements (Project 250004) – Administrative Revision to Resolution 21-39-G

Recommendation: Staff seeks approval of Resolution 21-39-G (Rev 1), which will allocate \$850,000 in Measure J funds from Transportation for Livable Communities

(TLC), Program 25b to the City, for the Design Phase of the El Cerrito del Norte TOD Complete Streets Improvements project, and administratively correct the TLC program and project number.

REGULAR AGENDA ITEMS

8. Administration & Projects Committee - Regular:

A. *Innovate 680* (Project 8009):

1. NEW ITEM: Program and Project Update

Recommendation: Staff will provide an update on the *Innovate 680* Program and address any questions that may arise. The Authority Board may take action on any item presented pertaining to the *Innovate 680* Program.

DISCUSSION: Stephanie Hu, Director, Projects introduced the item and presenters Danielle Stanislaus, Emergent Transportation Concepts, LLC and Liz Justison, WSP. Ms. Stanislaus discussed the partnerships, goals, six initial projects, and the context, structure, and review process of the Program Concept of Operations (ConOps) document. Ms. Justison discussed the System Architecture, four key ConOps priority policy assumptions, and policy issues such as Operations and Maintenance considerations. Ms. Stanislaus reviewed the additional policy issues to be discussed at future Policy Advisory Committee meetings, the next steps of finalizing a ConOps document and implementation plan, and continued engagement with stakeholders.

Commissioners provided comments. Staff responded to comments from commissioners.

Tim Haile, Executive Director, discussed the lessons learned from the I-80 corridor and other countries that have implemented similar systems, the continued analysis for addressing cyber security concerns, and determining how to bridge the gap between regional and local entities to ensure the system is seamless, operated, and maintained properly.

Commissioner Hudson arrived at 6:15 PM. *Commissioner Holland* left at 6:17 PM and returned at 6:21 PM.

2. Automated Driving System (Project 8009.07) – Authorization to Execute Agreement No. 574 with Telegra Inc. (Telegra) to Provide Active Traffic Management System (ATMS) Infrastructure Services

Recommendation: Staff seeks authorization for the Chair to execute Agreement No. 574 with Telegra, in an amount not-to-exceed \$1,614,613, to provide ATMS infrastructure services, and to allow the Executive Director or designee to make any non-substantive changes to the language.

ACTION: *Commissioner Arnerich* moved to authorize the Chair to execute Agreement No. 574 with Telegra, Inc. in an amount not-to-exceed \$1,614,613, to provide Active Traffic Management System Infrastructure Services, and to allow the Executive Director or designee to make any non-substantive changes to the language, seconded by *Commissioner Alt. Obringer*. The motion was adopted by unanimous vote of the Commissioners present, unless otherwise noted.

Noes-*None*

Absent-*None*

Abstain-*None*

DISCUSSION: Jack Hall, Engineering Manager, provided a brief overview of the active traffic management system infrastructure services to be provided by Telegra.

9. Planning Committee - Regular:

- A. NEW ITEM: Receive Update on the Implementation of the Contra Costa Accessible Transportation Strategic Plan (ATSP) Task Force (TF) – Consider Adding an Additional Non-Governmental Organization (NGO)/Advocate Member to ATSP TF Composition and Formation of Sub-Committees

Recommendation: Staff seeks authorization to increase the ATSP TF composition from three NGO/Advocate seats to four NGO/Advocate seats, and authorize the ATSP TF to form sub-committees as necessary, to provide support to complete the work of the TF.

DISCUSSION: This item was pulled from the agenda by Authority staff at the beginning of the meeting and was not discussed.

10. CORRESPONDENCE AND COMMUNICATIONS

- A. Letter from the Authority to the Regional Water Quality Control Board dated October 26, 2021 RE: Comments on Proposed Municipal Regional Permit (MRP 3.0) Requirements
- B. Letter from the Authority to the Marin Municipal Water District dated November 3, 2021 RE: Marin Municipal Water District Emergency Intertie Project

11. ASSOCIATED COMMITTEE REPORTS

- A. Central County (TRANSPAC): Meeting Report for the regular meetings on October 14, 2021 and November 11, 2021 (*Attachment and meeting handout if available*)
- B. East County (TRANSPLAN): Meeting Report for the regular meeting on November 11, 2021 (*Meeting handout if available*)
- C. Southwest County (SWAT): Meeting Report for the regular meeting on November 1, 2021
- D. West County (WCCTAC): Meeting Report for the regular meeting on October 22, 2021 (*Meeting handout if available*)

12. AUTHORITY BOARD AND STAFF COMMENTS

- A. Chair's Comments and Reports

DISCUSSION: *Chair Gerringer* announced that Tim Haile, Executive Director, received a Special Districts Innovation Award for Leadership, and announced that she attended the virtual Focus on the Future conference from November 15-16, 2021.

- B. Commissioners' and Ex-Officio Representatives' Comments and Reports on Activities and Meetings

DISCUSSION: *Commissioner Hudson* announced that he attended the California Transit Association Conference in Sacramento, CA from November 2-4, 2021, and the American Public Transportation Association Conference in Orlando, FL from November 7-10, 2021.

Commissioner Butt provided an update on the Marin Municipal Water District's Emergency Water Pipeline Project on the Richmond-San Rafael Bridge.

Rep. Allen provided an update on the Bay Area Rapid Transit ridership, a five-member audit committee created to hear financial issues, the potential funding from the Infrastructure Investment and Jobs Act, and discussions by the Capitol Corridor Joint Powers Authority about the future replacement of the rail bridge between Martinez and Benicia.

- C. Executive Staff Comments

DISCUSSION: Timothy Haile, Executive Director, discussed his leadership award and thanked the Authority Board and staff for their contributions. He discussed the Infrastructure Investment and Jobs Act and its new potential funding sources, in particular for transit, electric vehicle charging infrastructure, rail safety and freight programs, the new carbon reduction formula program, Vision Zero and walking/bicycling programs, the new Strengthening Mobility and Revolutionizing

Transportation program and launch of the Advanced Research Projects Agency-Infrastructure. Mr. Haile discussed meetings with the National Highway Traffic Safety Administration's potential new Administrator, interview with KCBS regarding the Authority's support along with Stantec for the Femineers Program at Ygnacio Valley High School, Florida Chamber of Commerce, Concord First, and the KQED documentary on San Francisco in which the Authority will be highlighted to air next Monday. He also attended the ITS World Congress in Hamburg, Germany, the virtual Focus on the Future Conference, California Transit Association Conference, and the American Public Transportation Association Conference. Mr. Haile also announced that the Redefining Mobility Summit will be returning on April 5, 2022.

13. CALENDAR

- A. November and December 2021, and January and February 2022
- B. Calendar of Upcoming Events

14. ADJOURNMENT to the next regular meeting proposed for December 15, 2021 at 6:00 PM.

DISCUSSION: The meeting was adjourned at 7:10 PM.